

	Previous Year Actuals	Original Budget	Latest Approved Budget	Year to Date		Annual Total	Variances		Comment
	Actual	Budget	Budget	Actual	Budget	Forecast	Year to date Actual	Full Year Forecast	
	£k	£k	£k	£k	£k	£k	£k	£k	
Income									
Investment Income	-646	-300	-300	-13	-75	-360	62	-60	Property fund revenue return performance higher than estimated when the budget was set. Return expected to be approximately £160k v a budget of £100k.
Recharges	-11,293	-11,375	-11,443			-11,443			
Customer & Client Receipts	-4,364	-4,828	-5,398	-1,063	-994	-5,363	-69	35	The impact of Covid 19 on services has led to a stagnant customer base on the lifeline service £56k and £55k on Car Parks, footfall has not increased leading to low usage, as restrictions ease this position may improve. Offsetting this is Commercial Waste is forecasting an improved position of (£39k), this is due to maintaining and increasing the customer base through the pandemic. Other waste service income is expected to exceed income by (£17k).
Government Grants	-10,772	-11,502	-11,631	-2,411	-2,367	-11,642	-44	-11	Housing Benefit resource management grant (£18k) received offset by reduced Admin Subsidy £7k
Other Government Grant	-2,686	-1,823	-1,823	-737	-456	-2,015	-282	-192	
Other Grants/Contributions Etc	-30,615	-965	-1,121	-677	-640	-1,158	-37	-37	Additional New Burdens funding received for Local Elections & Domestic Abuse Support
Budget Savings Required		-34	-34			-34			
Total Service Income	-60,376	-30,828	-31,751	-4,901	-4,531	-32,015	-370	-264	
Expenditure									
Employees	8,423	8,456	9,098	2,199	2,408	9,204	-209	105	£68k of Vacancy factor has been identified to date leaving £290k still to be achieved (£358k Target). Forecast indicates a £105k overspend against salaries at this stage. This position is expected to change as as the year goes on as more payroll data is available
Premises	815	815	949	387	398	960	-11	11	£16k shortfall anticipated on NNDR, the majority relates to William Jaques House which forms part of the TCF project, this partly offset by small repair and utility savings at the Contact Centre premises.
Supplies And Services	37,454	8,366	12,545	1,640	1,736	12,491	-96	-54	A net saving is currently forecasted (£31k) for the recycling service on gate fees and commodity payments, this is quite volatile and is influenced by volume of waste and prices of recyclable materials, (£10k) is forecasted in Business Support for office running costs and (£21k) on Trade Waste Disposal based on actual payments to date. There is a forecasted shortfall on B&B provision of £14k for homeless services, this is still impacted by the pandemic.
Transport	114	145	145	26	36	143	-10	-2	Various car allowance savings across services as a result of reduced travelling due to Covid-19 restrictions.
Benefit Payments	10,268	11,610	11,610	2,358	2,347	11,610	11		
Support Services	8,201	8,085	8,085			8,085			
Third Party Payments		-23	881			881			
Drainage Board Levy	1,739	1,814	1,807	880	904	1,760	-24	-47	Inflation increases anticipated when setting the budget were higher than actual levies.
External Interest Payable	77	75	75			75			
Contingency		2,400	1,208			1,400		192	
Total Service Expenditure	67,090	41,745	46,404	7,490	7,829	46,609	-338	205	
Accounting - Non Service budgets									
Total Accounting & Non Service Budgets	-6,714	-10,917	-14,653	1,051	1,051	-14,653			
Net Total				3,640	4,349	-60	-708	-60	

HRA Management Accounts 2021-22
Results as at 30th June
HRA

	Previous Year Actuals	Latest Approved Budget	Year to Date		Annual Total	Variances		Comment
	Actual	Budget	Actual	Budget	Forecast	Year to date Actual	Full Year Forecast	
	£k	£k	£k	£k	£k	£k	£k	
Income								
Investment Income	-101	-38			-38			
Garage Rents	-102	-107	-17	-27	-107	10		
Housing Rents	-12,010	-12,302	-2,279	-3,076	-12,156	796	146	Early forecasts suggest a shortfall in rents against budget. This follows the ongoing impact of Covid-19 on households.
Customer & Client Receipts	-501	-150	-31	-28	-154	-3	-4	Small increase in Ousegate Hostel Rent due to occupancy levels and recharges to former tenants.
Recharges		-18		-5	-10	5	8	Internal rechargable works on corporate buildings have not been taking place due to Covid-19 restrictions, therefore no charges raised to date.
Total Service Income	-12,714	-12,616	-2,327	-3,135	-12,466	807	150	
Expenditure								
Employees	69	123	17	31	121	-14	-1	Potential for small savings on Cleaning Staff and Housing Enforcement officer.
Premises	825	730	187	183	731	5		
Supplies And Services	1,189	1,293	260	279	1,293	-19		
Support Services	2,742	2,788			2,983		195	Delays in implementation of the housing system phase 2 combined with resources still being required to deal with the pandemic mean that the saving of £195k will not be achieved this year.
Transport	189	147	53	54	147	-1		
Debt Management Expenses	40	6			6			
External Interest Payable	1,915	2,065			1,870		-195	Only small amount of borrowing anticipated to support the HDP Capital Programme in 21/22, therefore savings anticipated.
Contingencies		75			75			
Provision for Bad Debts	35	271			271			
Total Service Expenditure	7,004	7,497	518	546	7,496	-28	-1	
Accounting & non service budgets								
Total Accounting & Non Service Budgets	5,710	5,119			4,815		-304	Only a small amount of borrowing anticipated for the HDP Capital programme in 2021/22.
Net Total			-1,809	-2,589	-155	779	-155	

Appendix B : Planned Savings

Strategic Category	Lead	General Fund - Potential Saving	Budget Risk	2021/22 Planned Savings Budget £000's	2021/22 Planned Savings Forecast	2021/22 Planned Savings Variance	2022/23 Planned Savings £000's	2023/24 Planned Savings £000's	Commentary
Growing resources	Suzan Harrington	Asset rationalisation	Medium	0	0	0	0	100	This saving relates to the lease for the Contact Centre at Market Cross Selby. The saving will be realised when the lease expires and has therefore been reprofiled to 2023/24.
Growing resources	Dave Caulfield	Business Rates Growth	High	0	0	0	100	200	The Council's Economic Development Strategy will proactively foster new inward investment and indigenous business growth. This 'saving' is however high risk due to uncertainties regarding the BRR system reset. This cautious target assumes that the reset brings the Council out of its current safety net position and enables modest year on year growth to be realised. Delays to business rates retention system reset mean that this target is delayed a further year and proposed targets have been reprofiled accordingly.
Total Growing Resources			0	0	0	0	100	300	
Transforming	Suzan Harrington / Stuart Robinson	Process improvements /on-line transactions	High	0	0	0	0	162	The Channel shift project is currently being delivered and savings from this are starting to be recognised. Further programmes to role out digitalisation are delayed due to covid-19, and any potential benefits from this may not be made in the short term due to additional workload pressures as a result of the pandemic across the Council. Saving reprofiled to 2023/24.
Transforming	Suzan Harrington	Introduce CT Penalty Scheme - NEW	Medium	5	5	0	5	5	Council Tax Penalty Scheme was not being enforced due to covid-19 but has now been reintroduced.
Transforming	Dave Caulfield	Planning service review	Low	11	11	0	11	11	The planning service review has concluded with an annual recurring saving of £11k
Total Transforming				16	16	0	16	178	
Commissioning	Suzan Harrington	Contract renegotiations	Low	168	168	0	168	168	Savings from contract negotiations
Total Collaboration & Commissioning			0	168	168	0	168	168	
Total				184	184	-	284	646	

Low Risk		11	11	0	11	11
Medium Risk		173	173	0	173	273
High Risk		0	0	0	100	362
Total		184	184	0	284	646

Strategic Category	Lead	HRA - Potential Saving	Risk	2021/22 Planned Savings Budget £000's	2021/22 Planned Savings Forecast £000's	2021/22 Planned Savings Variance £000's	2022/23 Planned Savings £000's	2023/24 Planned Savings £000's	Update/Comments
Transforming	Suzan Harrington	Process improvements /on-line transactions	Medium	195	0	195	195	195	The new housing/asset management system is in the process of being implemented and phase 2 will be implemented in 2021/22 but a combination of resource pressures and the time it will take to implement phase 2 and adapt to the new system make the saving unlikely this year. This will be kept under review following implementation.
Total			-	195	-	195	195	195	

Appendix C : 2020/21 Selby District Council Capital Programme - To 30 June 2021

General Fund	Original Budget Incl C/F	Revised Budget	Year to date Revised Budget	Year to date Actual	YTD Variance	Forecast	Carry Forward	Year End Variance	Comments	Approved Programme & Carry Forward Proposal		
										Forecast 22/23	Forecast 23/24	Forecast 24/25
Transforming Customer Services	106,575	106,575	0	0	0	106,575	0	0	Covid-19 and other delays have prevented the start of work on the reception alterations delaying the contact centre move. It is hoped that procurement of the contractor will be progressed with work being completed at the end of September 2021 with the contact centre operating from the Civic as soon as possible Covid allowing. The project is expected to be on budget. In addition the Call centre on the first floor of the extension is now operational working within Covid guidelines			
Website Development	10,000	10,000	2,500	0	-2,500	10,000	0	0	This project is to enhance the platform to allow for future development of the website. Discussions with NYCC will commence in Q2 2021/22 to discuss the scope of the project.			
GIS System	31,380	31,380	7,845	0	-7,845	31,380	0	0	This project forms part of the Contact Centre re-opening project. This capital budget will fund the software requirements as required (Appointment System)			
Benefits & Taxation System upgrade	21,380	21,380	5,345	0	-5,345	21,380	0	0	This budget is linked to software upgrades supporting Channel Shift as part of the Digital Strategy	15,000	15,000	15,000
IDOX Planning System	15,000	15,000	3,750	1,000	-2,750	15,000	0	0	To support the IDOX suite of software applications for upgrades and patches as part of the IDOX Roadmap. This ensured that we remained PSN compliant throughout 2021/22	15,000	15,000	15,000
ICT - Servers	30,000	30,000	7,500	0	-7,500	30,000	0	0	Capital to be used to support the Server upgrades in-line with software compatibility.			
ICT - Software	4,694	4,694	1,174	0	-1,174	4,694	0	0	Budget committed to the Digital Workforce Project and the implementation of Microsoft 365 Tools - training has now been completed and invoice is expected July.			
Adobe Licence Replacement	15,000	15,000	3,750	0	-3,750	15,000	0	0	Licences replacement programme due 2021/22.			
Finance System Replacement	0	0	0	0	0	0	0	0	Replacement for the finance system has been reforecast into 2022/23.	150,000		
Committee Management System	3,000	3,000	750	0	-750	3,000	0	0	ModernGov software upgrade expected in 2021/22 as part of legislative changes			
Upgrade to Assure from M3	8,500	8,500	2,125	0	-2,125	8,500	0	0	This budget is to migrate from M3 to Assure software as part of the Digital Transformation programme. The Assure migration is expected to Go Live in Q3 2021/22			
Cash receipting System	32,500	32,500	8,125	0	-8,125	32,500	0	0	Income Management Software replacement project. The budget for this project will be used for the capital purchase of the system, training and consultancy on the new software due to GO LIVE in Q3 2021/22.			
Northgate Revs & Bens	3,600	3,600	900	0	-900	3,600	0	0	Budget required for system upgrades following legislative changes in relation to e-billing in line with the Digital Strategy			

Appendix C : 2020/21 Selby District Council Capital Programme - To 30 June 2021

General Fund	Original Budget Incl C/F	Revised Budget	Year to date Budget	Year to date Actual	Year to date Variance	Forecast	Carry Forward	Forecast Variance	Comments	Forecast 22/23	Forecast 23/24	Forecast 24/25
Asset Management Plan - Leisure & Parks	47,891	47,891	11,973	0	-11,973	47,891	0	0	IHL are currently gathering quotes for the planned maintenance work for this year and inspections are taking place to identify works that will be required during 2022/23 so these costs can be fed into budget setting later this year.	9,005	17,746	
Committee Room Microphone system	65,000	65,000	16,250	0	-16,250	65,000	0	0	Specification is written and tenders have been invited for the Committee Room microphone system. Consideration is being given to alternative options such as renting equipment following LGR, in all likelihood this equipment will still be required at the Civic Centre irrespective of the LGR outcome.			
Car Park Ticket Machines	22,473	22,473	5,618	1,147	-4,471	22,473	0	0	Implementation of the revised car park tariffs was delayed whilst technical issues relating to acceptance of card transactions was resolved. Implementation of the revised car park tariffs and associated machine upgrades is now completed and operational.			
Industrial Units Maintenance	25,000	25,000	6,250	0	-6,250	25,000	0	0	An initial report detailing the options has been provided to LT for consideration. Further work is now required to develop a formal business case for each option. Given the nature of the options being considered it is considered inappropriate to seek approval to invest the existing capital funds at this time. Improvements to the industrial units are subject to the outcome of a report to Executive in respect of the future direction. We are awaiting information regarding demand from colleagues in ED to inform the recommendations of the report. Progress has been delayed in respect of provision of demand information due significant resource pressures resulting from further Covid19 restrictions and additional support requirements for local businesses. The forecast has been revised to £25k 21/22 for unforeseen costs with the balance in 22/23.	229,400		
Industrial Units Investment	0	357,553	0	0	0	357,553	0	0	New Bid approved at Council on 22 July 2021. Major updating of industrial units including energy efficiency, panel erosion and refurbishments.	282,610	300,669	
Car Park Improvement Programme	520,168	520,168	130,042	0	-130,042	520,168	0	0	Work to progress improvement to Back Micklegate and Micklegate car parks was delayed in order to maximise funding options through external funding bids such as the Heritage Action Zone funding; however delays have also been encountered due to discussions with Landowners. Plans to focus delivery on Portholme Crescent whilst these issues are addressed have been scaled back to enable the space to be utilised as a walk-in testing centre for Covid-19. Work to install the first of Electrical Vehicle Charging Points (EVCP) is now complete, with points in South Parade and Back Micklegate car parks operational. As we start to move towards pre-Covid norms we are now starting to revisit delivery of the car park improvement programme and are working closely with colleagues in the Economic Development and Regeneration team to maximise funding available for improvements at Britannia car park, Tadcaster.			
ICT - Channel Shift 2 Website & Intranet	16,720	16,720	4,180	0	-4,180	16,720	0	0	Citizens Access Portal (Revenues) is anticipated to go Live in Q2 2021/22 with Citizens Access Portal (Benefits) in Q3 2021/22. The remaining budget will be used for e-forms development through 2021/22			
ICT - Channel Shift 3 Website & Intranet	18,000	18,000	4,500	0	-4,500	18,000	0	0	Channel shift Phase 3 - Housing management CX Portal project which has been delayed will commence throughout 2021/22 once Channel Shift 2 has been completed and the Civica CX Phase 2 project has commenced. This project is linked to the Income Management System replacement project.			
ICT - Disaster Recovery Improvements - Software / Hardware	17,790	17,790	4,448	0	-4,448	17,790	0	0	This budget is for improvements aligned to Microsoft requirements & Disaster Recovery Improvements in 2021/22. A number of Oracle server upgrades will be required throughout the year to ensure that they remain compatible following software upgrades.			
ICT - End User Devices - Software / Hardware	54,760	54,760	13,690	0	-13,690	54,760	0	0	Budget is required for replacement hardware in relation to the digital workforce strand of the digital strategy. £43k has been raised as an order waiting for devices to be delivered for Clirs and new starters and central stock this summer. The remaining will be required for high spend items such as monitors especially with any breakages and return to workplace requirements to support a soft hybrid environment - jabras/ cameras etc.	49,500	49,500	49,500

Appendix C : 2020/21 Selby District Council Capital Programme - To 30 June 2021

General Fund	Original Budget Incl C/F	Revised Budget	Year to date Budget	Year to date Actual	Year to date Variance	Forecast	Carry Forward	Forecast Variance	Comments	Forecast 22/23	Forecast 23/24	Forecast 24/25
ICT - Digital Workforce - Telephones - Mobile Working	11,770	11,770	2,943	0	-2,943	11,770	0	0	Budget is for replacement Mobile hardware in relation to the digital workforce strand of the digital strategy. c.25 trades tablets are being purchased in Q2 and for rollout this year as current tablets are nearing end life.	9,500	9,500	9,500
South Milford Retaining Wall	15,000	15,000	3,750	0	-3,750	15,000	0	0	We are still awaiting confirmation from the parish priest as to whether approval for the improvement works to the wall will need to go through a Faculty application (similar to Listed Building Approval). It is currently unknown how long the process will take. The budget has been carried forward into 21/22 pending approval for the works to be carried out.			
Waste Collection Fleet	200,000	200,000	0	0	0	190,570	0	-9,430	An order has ben raised for the additional 26 tonne RCV. Delivery is expected around August this year. The balance of this budget will not be required.			
Council Play Area Maintenance	197,730	197,730	0	0	0	197,730	0	0	A contract has been awarded for the works at Grange Road, Tadcaster. Works are planned to commence early August and should be completed within 4 weeks. Consultation on the designs for Charles Street, Selby will be completed before the end of July. We have signed up to a framework agreement for the procurement of the remaining four play areas over the next two years.	100,000		
Replacement of Vehicle Fleet	3,510	3,510	878	0	-878	3,510	0	0	The Council's replacement commercial vehicle fleet has now arrived and is fully operational.			
Purchase of Land	937,500	0	0	0	0	0	0	0	This budget has been removed as part of the MTFS approval			
New Build Projects (Loans to SDHT)	2,800,000	0	0	0	0	0	0	0	This budget has been removed as part of the MTFS approval			
Private Sector - Home Improvement Loans	27,720	27,720	6,930	6,833	-97	27,720	0	0	RAS Loans remain an important tool in providing support for emergency repairs in homes owned by vulnerable people. We completed 3 RAS loans in the first quarter of 2021/22, 2 for new heating and hot water systems and 1 for a new bathroom. Historically, RAS loans are repaid to the council upon sale of the property allowing them to be recycled into new loans. This allows more vulnerable households to receive the help they need. We have already received 1 repaid loan in 2021/22. In the whole of 2020/21 we received 3 repaid loans.			
Empty Property Grants	84,886	84,886	21,222	9,000	-12,222	84,886	0	0	Empty Homes Grants remain popular and are an excellent way of sourcing private rented accommodation for vulnerable households at risk of homelessness. We have completed 1 Empty Homes Grants in the first quarter of 2021/22, which provided a three bedroom house to a homeless family. A further 3 grants are currently progressing ensuring that our private rented portfolio for homeless households continues to grow.	80,000		
Disabled Facilities Grants (DFG)	813,357	813,357	203,339	31,776	-171,563	460,000	353,357	-353,357	Covid-19 is still impacting on the supply chain for contractors and increasing costs causing some delay in completing adaptations. Due to the substantial budget £817k (DFG grant £503k- £314 carry forward) an additional Technical Officer has been temporary recruited 2 days a week for up to six months. At this early stage it is difficult to forecast an accurate outturn but the aim is for at least a 75 completions in 21/22 compared with 50 last year. The balance is forecasted to be spent in 2022/23 subject to review throughout this financial year.	755,717	402,360	
Total General Fund	6,160,904	2,780,957	479,775	49,756	-430,019	2,418,170	353,357	-362,787		1,695,732	809,775	89,000

Appendix C : 2020/21 Selby District Council Capital Programme - To 30 June 2021

Housing Revenue Account	Original Budget Incl C/F	Revised Budget	Year to date Budget	Year to date Actual	Year to date Variance	Forecast	Carry Forward	Forecast Variance	Comments	Approved Programme & Carry Forward Proposal		
										Forecast 22/23	Forecast 23/24	Forecast 24/25
Housing & Asset Management System	103,660	103,660	0	0	0	103,660	0	0	The remaining capital balance is expected to be paid following the Phase 2 project completion in 2021/22.			
St Wilfrid's Court	93,733	93,733	0	0	0	93,733	0	0	The programme scoping meeting identified requirement for significantly more investment than is available in the current budget. The current budget will therefore be utilised to address some of the higher priority issues identified during visit, as well as any essential health and safety related works. Government changes to the roadmap for easing restrictions has meant works to finalise the scoping works and subsequent issue of tenders has not been able to progress as planned. It is now anticipated tenders will be issued in Q3.			
Environmental Improvement Plan	108,152	108,152	27,038	0	-27,038	108,152	0	0	This funding is earmarked to support a scheme being led by colleagues in the Contracts and Procurement Team. Work to progress the scheme has been delayed due to Covid-19.			
Housing Development Project	1,701,273	1,701,273	0	0	0	1,701,273	0	0	Programme for the development of HRA properties on phase 2 small sites. Starts on these sites has been delayed due to Covid and is anticipated in 2021/22. Work including, feasibility studies, asbestos surveys and garage clearance has been completed. Planning permission for development of three schemes has now been secured and is anticipated to be issued for tender in Q2 2021/22 with a view to build commencement in Q3 2021/22. The forecast has been adjusted to reflect the build over 2 financial years.	1,700,000		
Housing Acquisition and Development	0	299,000	0	0	0	299,000	0	0	New Bid approved at Council on 22 July 2021. To extend the New Build/Acquisitions programme to maximise spend of s106 affordable housing commuted sums. Spend subject to 'self-financing business case'	5,691,000		
Community Centre Refurbishment	64,377	64,377	0	0	0	64,377	0	0	The Fire Risk Assessment works identified at Grove House have now been completed except for the installation of the new entrance doors and door entry system which are on order. Work to identify further requirements outlined for other community centres under the FRA process is required. Progress on delivery of the programme remains paused whilst we address other priority works which have been generated as a result of the various service suspensions resulting from Covid-19.			
Empty Homes Programme - Improvements to Property	200,000	600,000	0	971	971	600,000	0	0	This supports the Empty Homes Programme and is available to purchase Empty properties that will be brought back in to use and let through the HRA and former council properties sold through the Right to Buy. We purchased 7 properties in 2019/2020, the work to improve these properties to a lettable position was delayed due to the pandemic but now works are complete and these are now let. 3 further properties are expected to be purchased in 21/22 which will complete the programme.	0	0	0

Appendix C : 2020/21 Selby District Council Capital Programme - To 30 June 2021

Housing Revenue Account	Original Budget Incl C/F	Revised Budget	Year to date Budget	Year to date Actual	Year to date Variance	Forecast	Carry Forward	Forecast Variance	Comments	Forecast 22/23	Forecast 23/24	Forecast 24/25
Energy Efficient Programme	856,084	856,084	214,021	108,055	-105,966	856,084	0	0	The multiple lockdowns experienced during the past year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages. Approximately 300 properties have been identified for survey and potential upgrade in 2021/22; which picks up properties which we were unable to complete in 2020/21 due to Covid19, material shortages etc., as well as additional ones due this year. Material availability and cost increases pose a significant risk to delivery of the programme which we will continue to monitor closely.	510,225	520,430	
Health and Safety Improvement Programme	1,010,552	1,010,552	252,638	120,504	-132,134	1,010,552	0	0	The multiple lockdowns experienced during the past year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages. A programme of 585 properties requiring electrical tests have been issued to our contractor partner, which is likely to generate significant remedial works for completion. This year's programme picks up properties omitted from last year due to customer access refusal resulting from Covid19, self-isolation, shielding etc., as well as additional properties falling due this year. Material and resource availability, coupled with increasing costs remain significant risks to delivery of the programme which we will continue to monitor closely.	554,675	565,770	
Property Refurbishment Programme	5,013,864	5,013,864	1,253,466	718,952	-534,514	5,013,864	0	0	The multiple lockdowns experienced during the past year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages. A programme of 411 properties have been issued to our contractor partner for survey and/or improvement works. The programme includes properties omitted from last year's programme due to Covid19, self-isolation, shielding etc., as well as a significant number of new properties falling due this year. Unfortunately access continues to be a significant concern, with circa 60 properties already omitted from the programme due to refusal of works. Aside from customer refusals, material and resource availability, coupled with rising costs represent significant risks to delivery and we will continue to monitor these closely.	3,677,796	3,740,890	
Property Investment Programme	1,381,030	1,381,030	345,258	152,012	-193,246	1,381,030	0	0	The multiple lockdowns experienced during the year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages. A programme of 585 properties has been issued to contractor partner for survey and/or remedial works to install or upgrade carbon monoxide detection. The programme includes properties omitted from last year's programme due to Covid19, self-isolation, shielding etc., as well as additional properties falling due this year. Material and resource availability, coupled with rising costs present significant risk to programme delivery and we will continue to monitor this closely.	427,133	435,680	
Total HRA	10,532,725	11,231,725	2,092,421	1,100,494	-991,927	11,231,725	0	0		12,560,829	5,262,770	0
Total Capital Programme	16,693,629	14,012,682	2,572,195	1,150,250	-1,421,945	13,649,895	353,357	-362,787		14,256,561	6,072,545	89,000

Appendix D : Programme for Growth 2020/21 Financial Year Project Updates
Multi Year schedule for the project lifespan

Project	Lead Officer	Multi-Year Project Budget	Position @ 30 June 2021		Project Budget Remaining	Update	Phasing of future spend Q1		
			In Year Spend 21/22	Forecast			Forecast 21/22	Forecast 22/23	Forecast 23/24
Healthy Living Concepts Fund	Angela Crossland	53,281	0	53,281	53,281	Of the remaining £53,281 in this fund - £10k allocated to develop active travel sustainable travel packs in line with the visitor economy niche trails work, £30k allocated to development of project with Yorkshire Wildlife Trust for Barlow Common to develop project and funding bids as they arise (Barlow Common delayed due to Covid). Remaining £13k will support public health initiatives identified as part of covid recovery plans.	53,281	0	0
Visitor Economy (Tourism & Culture)	Angela Crossland	1,021,761	40,244	1,021,761	981,517	Delivery of the Visitor Economy Strategy and the Cultural Development Framework for the District. This is a multi-year programme which includes the cultural programme for the HSHAZ, visitor place-making and marketing, product development and sector support. Much of the investment is to be used as match funding against investment from external funding partners. Cultural Delivery Framework is in place with detailed delivery plan. Events Officer is in post.	359,670	427,145	234,946
HAZ Selby Stories	Angela Crossland	60,000	(22,375)	60,000	82,375	Project total £150,950 over 3 years. £60,000 from P4G, £89,500 from Historic England grant. Payment schedule from HE: 21/22 £49,225, 22/23 £26850, 23/24 £13, 425. Programme includes wide-ranging cultural activity in Selby town centre, including performance, exhibitions, artist residencies and testing of outside event spaces (e.g. amphitheatre). Year to date credit relates to grant income received in advance.	16,484	24,984	18,533
Low Carbon resources	Stuart Robinson	135,000	8,729	135,000	126,271	This funding is to recruit a Low Carbon Projects Officer. Officer recruited and commenced in April 2021. Officer is progressing the agreement and delivery of activity in the Low Carbon Action Plan.	45,000	45,000	45,000
Marketing Selby's USP	Stuart Robinson / Communications	152,912	0	152,912	152,912	Funding is used to support employment of and additional Communications & Marketing Officer - to support place related marketing - and the development of place branding marketing collateral. The Officer is in place. Whilst development of place branding case studies slowed in the second half of 2020/21 as we prioritised response to the pandemic and recruited a replacement Communications & Marketing Manager, the delivery of this project is now being re-energised following the successful recruitment to this post.	50,971	50,971	50,970
Retail Experience - STEP	Duncan Ferguson	63,781	15,733	63,781	48,048	Town centre revitalisation and strategy work is underway. Work to deliver on priorities in line with the town centre strategy and revitalisation action plans. Work being prioritised on digital development in line with recent LEP support and post Covid19 planning.	63,781	0	
Legal Support	Julian Rudd / Alison Hertley	139,000	0	139,000	139,000	Legal Support for agreements and advice associated with the P4G programme / projects	47,000	46,000	46,000
Towns Masterplanning (Regeneration)	Duncan Ferguson	626,531	62,903	626,531	563,628	Work was originally commissioned in 2019/20 from the People and Places consultancy (Chris Wade) to develop town centre revitalisation plans and prepare for Future High Streets Fund application. The final part of Chris Wade's work is programmed now to finish in September 2021. Further work continues to assess new commissions to continue relevant masterplanning work and action plans for each town centre. A contribution from this fund has been used to support the Places and Movement Study, in partnership with NYCC Highways and YNY LEP. The next phase of the Places and Movement Study, taking on board recent consultation outcome, will be supported through this fund. It is anticipated that plans for local delivery will align with reprioritisation for town centres as part of new Corporate Plan period 2020+ and covid recovery planning. Funding of £50k has been previously used to support the MHCLG Reopening High Street Safely Fund (RHSSF) and the re-branded 21/22 Welcome Back Fund.	626,531	0	
Strategic Sites Masterplanning	Duncan ferguson	270,685	1,200	270,685	269,485	Funded due diligence work for strategic sites masterplanning, including Selby Station Gateway. Future costs will include consultancy costs for development of feasibility/ viability assessments, Business Cases, surveys, design, legal and valuation fees.	245,685	25,000	0

Project	Lead Officer	Multi-Year Project Budget	In Year Spend 21/22	Forecast	Project Budget Remaining	Update	Forecast 21/22	Forecast 22/23	Forecast 23/24
Access to Employment	Iain Brown / Julian Rudd	19,282	0	19,282	19,282	Projects within this budget will be targeted at supporting social mobility to give unemployed people in areas of higher deprivation in Selby District access to current and future employment opportunities e.g. connecting people to employment opportunities at Sherburn, the former Kellingley Colliery, Church Fenton etc. Future initiatives being reviewed against this budget include the opportunity to support future LCWIP projects linking residential communities with employment hubs and opportunities related to electric bike programmes.	19,282	0	
Growing Enterprise	Iain Brown / Julian Rudd	271,426	384	271,426	271,042	Budget to support one of the 10 priorities in Economic Development Framework (EDF) 2 year delivery programme as approved at the January 2019 Executive. New post COVID initiatives will be funded through the coming year (2021/22)- to include a widening of the skills support programme and work specifically with Start-up businesses initiated during and after COVID restrictions are lifted. The additional P4G budget awarded over the next 3 years will be used to support businesses displaced by the TCF land assembly to relocate within the district. A new post COVID Business Delivery Plan is currently being developed with the focus on providing a targeted Business programme through to March 2023, event and activities will be funded from this budget. Approval will be sought through Q2	166,426	70,000	35,000
Selby TCF Revenue	Duncan ferguson	56,542	0	56,542	56,542	This allocated Budget relates to the grant recovery for 2019/20 recovered from WYCA in 2020/21. The budget will be used for potential non recoverable revenue costs relating to TCF.	56,542		
HAZ	Caroline Skelly	19,556	3,023	19,556	16,533	The Project Fund is a match contribution to the successful High Streets Heritage Action Zone (HAZ) bid. Programme delivery commenced 1st April and this fund is part of a 4 year programme profile. A programme of community engagement activities has been created in Q1 including artist workshops for young people and audio recording sessions to collect the stories of Selby residents as part of the community engagement strand of the project.	11,556	5,000	3,000
Empty Homes	June Rothwell Simon Parkinson	3,751	0	3,751	3,751	This budget supports the work of the private sector housing team and the empty homes officer to bring empty homes back into use. Overall the project is very successful and the Empty Homes Officer has directly helped bring 99 empty homes back into use during 2020/21. The majority of this success is achieved through offering advice and assistance to owners. At times, we need to utilise our enforcement powers to secure empty homes and to eradicate issues that are a statutory nuisance or prejudicial to health to neighbours. This budget specifically contributes to this area of enforcement work.	3,751	0	
Selby District Housing Trust	June Rothwell Phil Hiscott	34,850	0	34,850	34,850	This fund is to support SDHTs role in the more ambitious HDP approved by Executive in January 2018. A new officer has now been appointed to support the SDHT. The Trust have taken occupation of an additional 17 new affordable homes in 2018/19 delivered through new build and Section 106 acquisitions and a further 12 Section 106 acquisitions in Q1 2019/20. SDHT continue to work with SDC colleagues on the affordability and viability of new properties coming forward via the Housing Development Programme. Discussions with external providers regarding possible S106 acquisitions are also ongoing.	20,000	14,850	
Stepping Up! Housing Delivery	June Rothwell Phil Hiscott	4,938	0	4,938	4,938	The Project will support the implementation of the Housing Development Programme approved by the Executive in January 2018. Seeking opportunities to maximise the social and economic benefits of the Council's asset portfolio. As Government restrictions continue to ease we will be looking to recommence works to deliver the Council's Housing Development Programme. An Affordable Housing Strategy has been agreed by the Executive and is being progressed.	4,938	0	
Olympia Park	Iain Brown / Julian Rudd	4,733	0	4,733	4,733	The outstanding Olympia park fess have now been settled in full and there are no further outstanding costs. The remaining balance within this budget will be transferred to P4G budget Strategic Sites Masterplan SD0422.	4,733	0	
Making our Assets work	Duncan ferguson	52,551	7,389	52,551	45,162	The budget is targeted at funding due diligence work to bring the Council's own land assets to the market and see them developed. These include small garage sites, Portholme Rd, Egerton Lodge, Barlby Rd depot, Bondgate and Burn airfield. This budget will be used to fund the feasibility, surveys and technical work to enable the Council's own land assets to be brought forward for development to deliver housing and other beneficial uses.	32,551	20,000	0

Project	Lead Officer	Multi-Year Project Budget	In Year Spend 21/22	Forecast	Project Budget Remaining	Update	Forecast 21/22	Forecast 22/23	Forecast 23/24
Housing development Feasibility Work	Phil Hiscott	289,368	3,656	289,368	285,712	Housing development feasibility project to identify viability of sites for development. Phase 2 feasibility costs have been transferred to the individual development budgets for three identified sites; Camblesforth, Hambleton and Sherburn in Elmet. It is expected that Burn will progress to planning in Q1 2021/22. These sites will progress to tender stage in Q2 2021/22. A proportion of the costs have been incurred as abortive fees against sites which will not be progressing.	139,368	100,000	50,000
Asset Strategy	Phil Hiscott	80,000	0	80,000	80,000	Work to review/agree the brief has been completed. It is anticipated tenders for completion of the work will be issued in Q2 2021/22 subject to the outcome of the Local Government Review. Works have been delayed due to Covid-19. The Property Service staff review has commenced, which will provide capacity to progress this work. A brief for the Strategy has been prepared and is being updated, the target date for this is 30 Sept 2021. The disposal part of the Portholme Road site to Aldi has completed providing a £30K capital receipt.	80,000	0	
Finance Support	Peter Williams	139,000	0	139,000	139,000	Business Case development & Financial monitoring / reporting	46,000	46,000	47,000
High Street shop fronts	Caroline Skelly	100,000	1,968	100,000	98,032	The Project Fund is a match fund contribution to the successful High Streets Heritage Action Zone (HAZ) bid. Programme delivery commenced 1st April and this fund is part of a 4 year programme profile. Discussion with property owners and Historic England has begun regarding the Property Improvement Grants. P4G money allocated for professional fees of the HSHAZ architectural team from Buttress architects	33,000	43,000	24,000
New lane - Public Realm	Caroline Skelly	200,000	0	200,000	200,000	The Project Fund is a match fund contribution to the successful High Streets Heritage Action Zone (HAZ) bid. Programme delivery commenced 1st April and this fund is part of a 4 year programme profile. The project is under development with other SDC and NYCC projects that relate to the New Lane work to align across the District.	50,000	100,000	50,000
Selby TCF Capital	Duncan Ferguson	8,221,570	45,984	8,221,570	8,175,586	This budget will be used to acquire strategic development sites consistent with the Councils regeneration and commercial development opportunities and to match fund acquisitions as part of the TCF bid submission. The current live project and spend to date relates to the purchase of a site near Selby Station to provide new access to platform 2 and additional car parking. A significant amount of funding from this budget has been put forward as match funding within the Council's TCF proposals for Selby Station including contingency for the purchases of property.	1,075,000	3,146,570	4,000,000
Low Carbon projects (Phase 1) CAPITAL	Angela Crossland / Dave Caulfield	250,000	3,800	250,000	246,200	Phase 1 project delivery fund to support approved projects flowing from the Low Carbon Working Group - projects subject to business case approval by the Executive. Low Carbon Officer recruited and in place beginning 2021-22. The project spend will be determined in accordance with low carbon action plan. Early indications including tree planting initiative and development of community led ideas (Just Transition project). The latter would be towards end of 21/22.	125,000	125,000	0
Town Regen Selby	Duncan Ferguson	1,000,000	0	1,000,000	1,000,000	A Forward Framework and Action Plan has been prepared. This work was led by Chris Wade and funded from the current Town Master planning P4G project. Work now is moving into project delivery stage and the fund will be used to 1):develop detailed projects 2) provide budget for implementation of projects.	50,000	950,000	0
Town Centre Tadcaster	Duncan Ferguson	500,000	0	500,000	500,000	Work led initially by Chris Wade identified early priorities for the town. Work now is moving into project delivery stage and the fund will be used to 1):develop detailed projects 2) provide budget for implementation of projects.	100,000	400,000	0
Town Centre Sherburn	Duncan Ferguson	500,000	0	500,000	500,000	A Forward Framework and Action Plan has been prepared. This work was led by Chris Wade and funded from the current Town Master planning P4G project. Work now is moving into project delivery stage and the fund will be used to 1):develop detailed projects 2) provide budget for implementation of projects.	50,000	450,000	0
Places and Movement Study	Duncan Ferguson	2,000,000	0	2,000,000	2,000,000	10% match from Selby District Council to enable a future Levelling Up Fund bid. Levelling up Fund bids for Priority Two places such as Selby District will need to be "exceptionally high quality" and focus on tangible and visible place transformation including strong focus on arts, culture, and heritage for the 3 main town centres Selby, Sherburn and Tadcaster. By effectively combining the transformative aspirations set out in the District's Cultural Development Framework and Visitor Economy Strategy, Selby High Street Heritage Action Zone Project as well as the emerging Local Plan, we may be able to submit a bid for Levelling Up Funding that achieves the exceptionally high-quality criteria set for Priority Two locations.	0	2,000,000	0

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Burn	Julian Rudd	500,000	0	500,000	500,000	Additional works associated with promoting Burn Airfield as a new settlement through the Local Plan. This includes flood modelling and mitigation; highways and transport design and assessments; legal advice on development options/collaboration; ecology and landscape; viability; urban design and planning; ground conditions; utilities and infrastructure; green infrastructure and ecology;	500,000		
Sherburn Projects	Duncan Ferguson	1,150,000	0	1,150,000	1,150,000	Investment in Sherburn including Eversley Park improvements, conversion of flat green bowling pitch, tennis court improvements and a land assembly opportunity for a new car park.	200,000	950,000	0
Tadcaster Projects	Duncan Ferguson	500,000	0	500,000	500,000	New projects in Tadcaster.	0	500,000	0
Community Legacy Fund	Angela Crossland	2,000,000	0	2,000,000	2,000,000	Investment in the Community Legacy Fund with Two Ridings to generate grants to be spent in the Selby District. Subject to appropriate due diligence being carried out.	2,000,000		
New programme resources	Extended Leadership Team	261,000	0	261,000	261,000	Additional staffing resources: Planning Projects Officer, Regenerations Town Centre Co-ordinator. The start date for these appointments is anticipated to be February 2021, the forecast has been adjusted into 2023/24	87,000	87,000	87,000
Staffing costs		2,723,907	239,236	2,723,907	2,484,671	This covers all the P4G funded posts across SDC including the extensions to contracts approved in the budget. These posts support delivery of this P4G programme. It also covers the additional core staffing costs in a number of teams required to deliver the Council's corporate growth ambitions including the Economic Development and Regeneration team (to deliver the Economic Development Framework 2 year action plan) and key posts in Communities and Partnerships, Planning and Marketing and Communications.	1,151,690	1,173,520	398,697
Contingency		419,072	0	419,072	419,072	The funding we are receiving from the West & North Yorkshire Business Rates pool for the Tour de Yorkshire and UCI £200k has been put back into P4G contingency to fund essential work on the asset management strategy. Also the balance remaining on Tadcaster Linear Park has been transferred back to P4G contingency.	419,072		
		23,824,497	411,874	23,824,497	23,412,623		7,934,312	10,800,040	5,090,146